



CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE FINANCE STAFFING AND BUILDINGS COMMITTEE
HELD ON MONDAY 9th JANUARY 2023
AT THE PARISH OFFICE

PRESENT: Councillor D Clough (Chairman)
Councillor C Billouin
Councillor G Charlesworth
Councillor S Edwards-Williams
Councillor S Lowe
Councillor S Maddock(6)

IN ATTENDANCE: Mrs TD Morris (Clerk)

	ACTION
<p>2301 APOLOGIES</p> <p>Apologies were received and accepted for Councillor M Clifford.</p>	
<p>2302 DECLARATION OF INTEREST</p> <p>There was no declaration of interest.</p>	
<p>2303 TO APPROVE THE MINUTES OF THE MEETING HELD ON 11th JULY 2022</p> <p>It was RESOLVED to approve the minutes of the meeting held on 11th July 2022 (<i>with the amendment that Councillor S Edwards-Williams did not attend the meeting</i>) which were duly signed by the Chairman.</p>	
<p>2304 MATTERS ARISING</p> <p>22.36 Annual External Audit 2021/22 It was confirmed that the audit had been completed.</p> <p>22.37 Air Cadets – Donation It was confirmed that the donation had been paid to the Squadron.</p>	

Signed by Chairman.....



FSB COMMITTEE MINUTES

22.38 Utilities Bill

This item was on the agenda.

2305 BUDGET PREPARATION 2022/23

The Members were provided with the draft budget and income and expenditure statement for their scrutiny.

The Committee discussed in detail all the relevant elements to the draft budget and approved the expenditure of around £208,000 for 2023/24. This was taking into account all the events and projects and services to be provided during the next financial year.

It was noted that with the expenditure over the next year there would potentially be no carry forward amount if the precept amount was not raised considerably.

After due consideration it was agreed to recommend an increase of £5.00 on the band D property from £25.00 to £30.00. This would be tabled at the next FPC for approval.

FPC

2306 LEASE FOR NEW OFFICE/COMMUNITY BUILDING

The Clerk informed the Members that she would be making enquires and would report back in due course.

Clerk

2307 MANAGEMENT AGREEMENT BACK LANE WOODS

The Members were informed that Councillor M Clifford the Admin Assistant and the Clerk had met with the Wild Life Trust and had a very productive meeting. It was hoped that the Wild life Trust would have the Management document signed by the end of January 2023.

Clerk

2308 LEASE FOR BOWLING GREEN

It was noted that the locum Clerk and the Clerk had contacted the Management Company over the last few months and there was no response at the present time.

2309 REVIEW/DISCUSS OFFICE/COMMUNITY ROOM UTILITY BILLS

The Clerk informed the Members that the bills reflected the increases that had occurred this year.

Signed by the Chairman.....



FSB COMMITTEE MINUTES

It was planned to keep a record of the readings over 2-3 months to use as a basis for an investigation.

2310 DATE OF NEXT MEETING

It was agreed that a meeting would be scheduled for Monday 20th February 2023.

Signed by the Chairman.....